

CLAPHAM MANOR PRIMARY SCHOOL GOVERNING BODY

Minutes of the meeting held at the school on
WEDNESDAY 11th January 2017 at 7.00 pm.

*****Future Meetings*****

18 January	Resources Committee
25 January	Pupils, Parents & the Community Committee
1 February	Achievement & Curriculum Committee
9 February	Full Governing Body Meeting

A full list is at minute 7.

All meetings are on Wednesdays. Governing Body meetings start at 7.00 pm and committees start at 6.30 pm unless otherwise stated.

Constitution, Membership and Attendance

Clerk: Philip West

Nominated/Ex-officio/Elected - 5		Co-opted - 10	
1 LA	Nigel Haselden (C)	Jane Christofi	Clare Rooth (VC)
1 HT	Brian Hazell	Ben Dickey	Abby Taylor
2 Parents	Roxanne Baptiste	Joanna Fulford	Barbara Williams (VC)
	Charlotte Sanders	Delyth Hughes	
1 Staff	Jennifer Ross	John Knight	
		Two Vacancies	

*The names of governors absent from the meeting are printed in bold.

Absent with Apologies:

Absent without Apologies:

Also attended: Claire Cobbold – Lambeth HR
Judith Wilson – Lambeth Advisor

Committees and Membership

Achievement and Curriculum	Pupils, Parents and School Community	Resources	Headteacher's Performance Review/Pay
Ben Dickey (C) Joanna Fulford Nigel Haselden Abby Taylor Barbara Williams +	Roxanne Baptiste Nigel Haselden Clare Rooth (C) Headteacher Charlotte Sanders +	Jane Christofi Nigel Haselden Headteacher John Knight Clare Rooth Abby Taylor	Nigel Haselden Clare Rooth Review Governor: Ben Dickey
Jo Clarke (co-opted)	Alex Patrick		

The Chair is empowered to form committees for Pupil Discipline, Staff Dismissal and Appeals etc as and when required and may draw on governors from Herbert Morrison School.

Governors' Special Responsibilities

Special Responsibility	Governor	Special Responsibility	Governor
Child Protection/ Safeguarding	Chair	Training Link Governor	Roxanne Baptiste Charlotte Sanders
Computing	Clare Rooth	Data	Joanna Fulford
English	Abby Taylor	Health & Safety	Ben Dickey
Maths	Barbara Williams	School Council	Jennifer Ross
Science	Ben Dickey	Pupil Premium	Vacancy
SEND	Clare Rooth	Early Years/Children's Centre Com Rep	Alex Patrick

1. General Introduction

Apologies. There was a full attendance.

ACTION

Any Other Business. There was none.

Main Discussion Item. This would be the Headteacher Appointment process.

2. Declaration of Interest/Register of Interests

Governors were reminded that they must declare any personal or pecuniary interest in any item that might arise during the course of the meeting and that the register of interests, kept by the school, should be fully completed and up-to-date.

ALL

3. Governing Body Membership

Governors noted:

Reappointment: Jennifer Ross, elected staff, from 30th November 2016.

Co-opted Governor: Barbara Williams reported on the contact with SGOSS, an organisation that puts governing bodies in touch with potential governors. One suitable candidate who had the skills the governors were looking for had visited the school and Barbara Williams and the Headteacher recommended the co-option of Delyth Hughes. This was

Agreed by the governors.

Delyth Hughes joined the meeting.

Current Vacancies: two co-opted governors.

4. Minutes, Matters Arising and Chair's Action

Minutes. Minutes of the meeting of **9th November 2016** had been circulated.

Consideration was deferred until the next meeting.

ALL

5. Report of the Headteacher

The report of the Headteacher had been circulated. It would be considered further at the next meeting.

ALL

6. Dates of Meetings

Governors noted the need to rearrange the date of the next meeting. They agreed the schedule of meetings as listed.

Spring Term 2017

18 January

25 January

1 February

9 February

1 March

8 March

15 March

22 March

Resources Committee

Pupils, Parents & the Community Committee

Achievement & Curriculum Committee

Full Governors' Meeting

Achievement & Curriculum Committee

Resources Committee

Pupils, Parents & the Community Committee

Full Governors' Meeting

ALL

Summer Term 2017

19 April

3 May

10 May

17 May

24 May

14 June

Achievement & Curriculum Committee

Resources Committee

Pupils, Parents & the Community Committee

Full Governors' Meeting

Governors' morning visit to school

Achievement & Curriculum Committee

ALL

21 June
28 June
5 July

Resources Committee
Pupils, Parents & the Community Committee
Full Governors' Meeting

All meetings are on a Wednesday.
Full Governors Meetings will be from 7.00pm until 9.00pm.
Committee Meetings will usually be from 6.30pm until 8.00pm.

If you are unable to attend a meeting please advise the school as soon as possible.

7. Business for Next Meeting

The main items would be:

Headteacher Appointment
Headteacher's Report
Contingency Planning for the Headteacher Succession

Clerk

8. Any Other Urgent Business

There was none.

9. Reports on Any Confidential Matters

- 9.1 Reports from any Committee established to consider Parental Complaints, Pupil Exclusions or any other Confidential Matter.**
- 9.2 Headteacher's Report on Complaints, Exclusions and Racist Incidents.**
- 9.3 Any Other Confidential Business.**

There were no matters to report under these items.

The meeting closed at 9.00 pm.

Chair _____ Date _____

ACTION SUMMARY		
WHO	MINUTE	NOTES
ALL	4 / 5 /6	
CHAIR		
HT		
Achievement and Curriculum Comm		
Resources Committee		
Pupils, Parents and School Community Comm		
Committee Chairs		
Clerk	7	
Clare Rooth		
Barbara Williams		
Ben Dickey		